



# Friends of St Wilfrid's School

Email: FOSW@stwilfrids-hh.school PTA Registered Charity No: 1005518

## Minutes

<b>Date</b>	<b>9/6/2022</b>	<b>Location:</b>	<b>St. Wilfrids</b>
<b>Start time:</b>	<b>19:45</b>	<b>Chair:</b>	<b>Kim Waterhouse/Jessica Finn</b>
<b>Finish Time:</b>	<b>22:00</b>	<b>Minutes:</b>	<b>Richard Bowman</b>

<b>Present:</b>	<b>Apologies:</b>
Julia Perry Richard Bowman (Treasurer) Zoe Fryer Kim Waterhouse (Co-Chair) Jess Finn (Co-Chair) Kiera Philo Louise Bennett Gayle Gaydon Sarah Milton Hunt Nickey Waghorn	Angi Weber Debbie Hannan Anna Cecil

<b>Agenda item</b>	<b>Discussion</b>	<b>Action</b>
Approval of previous minutes and action points:	All agreed were correct and read.	

Financial update	<p><u>April Picnic</u> The picnic raised £124.59 (September Picnic £205). Donations were down and the Ice Cream van gave a smaller donation also.</p> <p><u>AGM Quiz</u> The AGM Quiz in May raised £437.81. The raffle raised £156, the ticket sales raised £384, the food sales lost £65, the remainder difference was for the quiz prizes and online ticket sales fees. Next time, a larger raffle, and alternative to Macs Ices and the sale of alcohol is to be considered.</p> <p><u>General</u> So far, this academic year, approx. £4k of profit has been made, and approximately £18.5k is in the bank account. A target fundraising amount is required from the school for a set item, or items, similar to the forest school works, and the computer hardware previously purchased. Chairs (KW/JF) to ask Mr Hateley.</p>	KW/JF
Review of upcoming dates	<p>Disco – 17<sup>th</sup> June Summer Fair – 16<sup>th</sup> July</p>	
Disco	<p>Mostly already arranged. Cash float organized. As last disco for KS2 balloons needed (as traditional). Balloons ordered by SMH. JF and RB selling cash tickets Wednesday 15<sup>th</sup> am. DH selling cash tickets Wednesday 15<sup>th</sup> pm. No one else available to assist. First aiders: KS1: Miss Hedgecock, ZF KS2: GG/JP</p>	

<p>Summer Fair</p>	<p>Dolphin Leisure Centre have requested hosting a stand. Agreed to request a prize for the raffle in exchange.</p> <p>“Bounce Hire” are bringing: Endurance Zone, Disco Dome, Bouncy Castle (for KS1 &amp; younger, only), Nerf Shootout, Ride-on-Animals. They could staff for a fee, decided FOSW will staff with volunteers.</p> <p>Burgers and sausages have been ordered from The Oaks Poultry Farm, Ditchling.</p> <p>BBQ Chef is lined up, but not yet had opportunity to see equipment. Equipment may need cleaning.</p> <p>Gas supplies to be checked.</p> <p>Entertainment Stage:</p> <p style="padding-left: 40px;">School choir, gymnastics, martial arts, drama group being considered.</p> <p style="padding-left: 40px;">SMH to arrange music/entertainment between events. Foam machine for closing set to be considered. Mr. H to be asked.</p> <p style="padding-left: 40px;">MR to be asked if staging can be used and used outside.</p> <p>Year 6 to be requested to arrange and host a game/entertainment stall.</p> <p>Other games planned:</p> <ul style="list-style-type: none"> <li>• Alcohol Tombola</li> <li>• Chocolate Tombola</li> <li>• Sweets in a Jar</li> <li>• Teddy Bear Tombola</li> <li>• Hook-a-Duck (new ducks required)</li> <li>• Splat-the-Rat (new rat required)</li> <li>• Pick-the-flag, a game with some flags that win a prize</li> <li>• Balls in the Buckets</li> <li>• Tin-Can-Alley, with super soakers (soakers needed)</li> <li>• Find-the-buckets and spades (word to be determined)</li> <li>• Soak-the-Teacher, only to be used part-time. GG to request teachers' involvement.</li> </ul> <p>Cannot get use of gazebos as borrowed last time. Some lightweight gazebos are in the undercroft, condition and quantity unknown. Agreed to purchase additional gazebos.</p> <p>Harlequins signed T-shirt available for raffle – consideration of a silent auction suggested, as a bespoke prize, likely to raise more money – donator to be asked if considered acceptable and allowed.</p> <p>A water-pistol area to be considered, likely same area as Soak-the-Teacher.</p> <p>The raffle is being organized, and going ahead as usual.</p>	<p>JF/KW</p> <p>JF/KW</p> <p>RB/JP</p> <p>GG</p>
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Other Business	<ul style="list-style-type: none"> <li>• Planning on asking for “Class Representative” volunteers in September to facilitate communications between parents and FOSW and vice-versa.</li> <li>• Planning on attending the coffee morning the first full day of Reception Class (14<sup>th</sup> September) and possibly Parent’s Evening in the new school year.</li> <li>• Extra/spare FOSW T-shirts are to be ordered.</li> <li>• Agreed to pay for yr. 6 leavers BBQ. School to organise and will invoice FOSW for the BBQ food.</li> <li>• “<i>Stickins</i>” name labels will give FOSW 10% of sales for every linked sale – leaflets to be added to Reception school bags to trial.</li> <li>• Still looking for good alternative for Christmas Cards online ordering.</li> <li>• Current registered named person for Easy Fundraising is unknown (too far back in the past). Agreed to allow Richard Bowman (Treasurer) to request control from Easy Fundraising. Intention to make a bigger push and promotion of Easy Fundraising in the new School Year.</li> <li>• New Display Cabinet board suggested by parent. Intended to put in more prominent position, alongside Treetops, opposite bin store suggested. Parent offering to make donation towards cost of board, which is clearly accepted with thanks.</li> <li>• Agreed to provide ice lollies to the school children following their respective Sports Days.</li> <li>• Thank You dinner planned for current members that are leaving at the end of this year. Date provisionally planned, to be finalised in due course.</li> <li>• Camp-out Summer 2023 on School Field to be planned.</li> <li>• Other ideas suggested: <ul style="list-style-type: none"> <li>○ Bingo</li> <li>○ Fireworks Display</li> <li>○ Drone Display</li> </ul> </li> </ul>																					
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Next Meetings	<ul style="list-style-type: none"> <li>• Thursday 22 September 19:45 (FOSW)</li> <li>• Tuesday 18 October (Christmas Fair Committee)</li> <li>• Thursday 10 November 19:45 (FOSW)</li> </ul>																					