

## Friends of St Wilfrid's School



Email: FOSW@stwilfrids-hh.school

PTA Registered Charity No: 1005518

## <u>Minutes</u>

Date	23/09/2	2020	Location	Zoom Call
Start time: 19.	45pm	Finish	time: 21.30	Chair: Suzie Humphrey
				Minutes: Laura Pestell

Present:	Apologies:	
Kate Perrett	Davina Perkins	
Sarah Overall	Lisa Hedgecock	
Julia Perry	Diane Gillespie	
Wendy Black	Kate Perrett	
Tim Wale		
Richard Bowman		
Laura Pestell		
Anna Cecil		
Gail Gaydon		
Zoe Fryer		

Agenda item	Discussion	Action
1. Approval of previous minutes and action points	Reviewed and agreed	
2. Teacher requests/feedback	<ul> <li>Mr Hateley is very pleased with the work to the forest school area. Using the money we donated the pond has now been filled and has been made safe. There is an outdoor shelter and a secure fence around the area plus an outdoor seating area.</li> <li>In the FOSW account we currently have £16,082.</li> <li>We have pledged a further £2000 towards curriculum resources from the Summer term to enable the children to return to school that can't be claimed back from WSCC.</li> </ul>	

	Unfortunately due to COVID restrictions we cannot have an October school disco or Christmas fair this term.
	At some point this year Mr Hateley would also like power for the new shelter and the next project will be to buy new tablets for each class.
3. Previous events:	
	<ul> <li>Minutes from 2020 AGM still need to be done and sent to the office – LP to do.</li> </ul>
4. Future event planning:	Non-Uniform Day
	This has been agreed with the school and will take place on the 19 <sup>th</sup> October. Children can wear their own clothes to school in return for a £1 donation. SH to do posters and send out reminder on ParentMail. JP/SO to collect money on the day.
	Bag2School Collection
	<ul> <li>WB to look into this and come back to us with dates.</li> <li>WB</li> </ul>
	Second Hand Uniform Sale
	<ul> <li>SH to speak to Mr Hateley to see if we can have a sale one weekend like Lindfield Primary have done. We could minimise contact and have card payments.</li> </ul>
	<ul> <li>JP, GG, SO and SH to meet Friday 2<sup>nd</sup> October to sort through uniform.</li> <li>JP/GG/SO/</li> </ul>
	➢ Christmas SH
	<ul> <li>AC to organise Xmas tree again this year.</li> </ul>
	<ul> <li>We are able to do the Xmas tree decoration competition this year, £1 per entry. SH to do poster/GG to collect &amp; display entries, Mr Hateley to judge.</li> </ul>

A	Xmas cards to be done in class w/c 05/10 and completed by Fri 16/10.	SH/GG
≻	Christmas Film Nights	SH/LH
A	Mr Hateley has agreed to this, but we would have to minimise contact when selling tickets and also do a risk assessment, ensure adequate cleaning etc. We would need to run 4 separate nights for each KS2 class.	SH
A	Possible dates for this are 3/4 Dec and 10/11 Dec.	
$\triangleright$	Letter from Father Christmas	
	RB to speak to parent Joel Upton about designing and printing a letter we could personalise and sell.	
$\triangleright$	Xmas Raffle	DD
	It was agreed we will send a letter to all previous sponsors saying we are not asking for a donation this year but thanking them for their support in previous years and that we will hopefully be back in touch next year. Will also include details of our fundraising page should they wish to donate on that!	RB
~	It was agreed we will send a ParentMail out about FOSW and how it will be difficult to raise as much money for the school this year due to COVID.	
À	As suggested by Mr Hateley, we are looking into an online fundraising page like Go Fund Me or Donate My School. Parents could donate to the school and we could possibly manage events	SH

	<ul> <li>on the page. SH/DG/JP to investigate this in more detail.</li> <li>It was suggested that we could have a totaliser outside school to show how much we have raised.</li> <li>GG to check if toners need collecting and let LP know.</li> </ul>	SH/DG/JP GG
	Virtual Balloon Race	GG
	SO to look into this and let us know details.	SO
5. Any other business:	We need to check the current charity commission guidelines re our AGM requirements. The next AGM is due to take place in Feb 2021 but given current COVID restrictions it's unlikely to have the format of previous years.	LF
	ZF and RB need to speak to the office and arrange their DBS checks.	ZF/RB
6. Next meeting date:	<ul> <li>Wednesday 4<sup>th</sup> November at 7.45pm via Zoom</li> </ul>	