



Wilf's Club Manager

Required – As soon as possible

Monday to Friday (Term Time Only excluding INSET Days)

Club times: Mornings 06:50-09:00 / Afternoons 15:00-18:30

Plus 3 Hours per week (times flexible) for Administrative Duties (total per week 31 Hours 20 minutes)

Grade 7 Spinal Point Range 14-19

G7-14 FTE £27,334 per annum, Pro-rata is £19,406 per annum to

G7-19 FTE £29,777 per annum, Pro-rata is £21,140 per annum

We have a vacancy at our Before and After-School clubs in the grounds of St Wilfrids CE Primary School for an enthusiastic Manager to join our friendly and dedicated Wilf's Club team.

Candidates will have a passion for working with children aged 4-11 years, have a strong knowledge of Safeguarding children with the willingness to undertake further training and relevant Paediatric First Aid certificate as required.

This role is working five days per week, Monday to Friday term time, excluding INSET days.

If you are interested in the vacancy as the Manager at Wilf's Club, please complete an application form and a safer recruiting additional information form and email them to the Office email address. These forms are attached to this advertisement. For your information, we have also attached a job description.

Our school is committed to safeguarding and promoting the welfare of children; all appointments are subject to DBS check.

Applications will be considered as they are received, and this role may be offered before the closing date, so we would encourage an early application.

To find out more about us please visit our website at:

<https://www.stwilfrids-hh.school/web>

Closing date: Thursday, 18th April 2024

Interview Date: Wednesday, 24th April 2024

Start Date: As soon as possible

