



## Friends of St Wilfrid's School - Facebook page



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PTA Registered Charity No: 1005518

After careful consideration, the Governors of St. Wilfrid's CE Primary have given permission to FOSW to set up a Facebook page (Friends of St Wilfrid's Haywards Heath). We intend to use this page primarily to advertise our events, but it also has the advantage in that you can give us feedback and we can even find out what you think about ideas we are considering before we decide whether to go ahead with them. But for this page to be a success we all have to use it in a positive manner, and therefore we have had to create some rules.

This page is open to all parents and staff of St Wilfrid's CE Primary School. It is only to be used for discussing fundraising, social events and meetings connected to the school. It's purpose is not for discussion about children/teachers/other school staff/parents/your child's education etc. Posts of this nature will be removed. If you have a concern related to any of these areas, you should contact your child's teacher or the headteacher. It is also not for advertising businesses or non FOSW events.

This is a moderated page and FOSW reserves the right to remove any posting/block users. We have created a simple list of do's and don'ts to help you use this resource correctly:

Please **do** the following:

- **Use good judgment** - Regardless of your privacy settings, assume that all of the information you have shared on your Facebook is public information.
- **Be respectful** - You cannot see a smile or understand nuances of speech on social media. Please keep the tone of discussion positive and respectful.
- **Be responsible and ethical** - Unless you are specifically authorised to speak on behalf of the school as a spokesperson, you should state that the views expressed in your postings, etc. are your own. Any issue or concerns you have with the school should be raised directly with the school.
- **Correct any mistakes** - Be sure to correct any mistake you make as soon as possible.

**Don't** share the following:

- **Confidential information** - If it seems confidential, it probably is. Online "conversations" are never private.
- **Private and personal information** - To ensure your safety, be careful about the type and amount of personal information you provide. Avoid talking about personal schedules or situations. NEVER give out or transmit personal information of students, parents, or colleagues. Always respect the privacy of the school community members.
- **Images** – In the interests of the children's safety, users of this page do not have permission to post ANY photos on the page.
- **Other sites** - Link to other sites may provide useful and interesting content. Don't blindly repost a link without looking at the content first you never know what could be there!

Posts will be removed if they are:

- Personal attacks (posts deemed libellous, profane, defamatory, disparaging, hateful, harassing, threatening, or obscene).
- Breaking the law.
- Fraudulent, deceptive or misleading.

Thank you for your co-operation!